

Public Notice for the request for qualifications of professional service contracts beginning January 1, 2016.

Notice is hereby given that sealed submissions will be received by the Purchasing Agent, Bryan Russell, of the Borough of Roselle, on **Thursday January 7, 2016 10:00 A.M.** prevailing time, in the Baker Room, 2nd Floor, Borough Hall, Borough of Roselle, 210 Chestnut Street, Roselle, NJ 07203 then publically opened and read aloud for the following:

1. Actuarial Services
2. Appraisal Services
3. Engineering Services-Planning Board

Standardized submission requirements and selection criteria are on file and available in the Purchasing Department, 2nd Floor, Borough Hall, 210 Chestnut Street, Roselle, NJ 07203. Submission packages may be obtained at the Purchasing Department, Finance Office, 2nd Floor, Borough Hall, (908) 259-3028 during business hours 9:00 am - 4:00 pm Monday through Friday, excluding holidays. **Or you can download the RFQ at www.boroughofroselle.com.**

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. And N.J.A.C. 17:27 et seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts).

Submission by Corporations and Partnerships shall include a completed Disclosure of Ownership form (N.J.S.A. 52:25-24.2) and shall include a completed Non-Collusion Affidavit.

The Borough of Roselle reserves the right to reject any or all submissions due to any defects of waive informalities and accept any submissions that in their judgment will be in the best interest of the Borough of Roselle. The Borough of Roselle shall award the contract or reject all submissions no later than 60 days from receipt of same.

Bryan A. Russell
Purchasing Agent
Publication date: December 17, 2015