BOROUGH OF ROSELLE

210 CHESTNUT STREET • ROSELLE, NEW JERSEY 07203
TELEPHONE (908) 245-5600

Notice of Position Opening

Keyboarding Clerk 1 – Police Department

Maintains the reports and records of the Police Department. Provides copies upon request from members of the public. Performs in other clerical duties as assigned by the Chief of Police or his designee.

Starting Salary: $29,611.92, depending on qualifications. 32 ½ hour week. Bargaining Union position.

Interested individuals may submit a letter of interest with an attached resume to the following:

Via mail: David G. Brown II, Borough Administrator
210 Chestnut Street
Roselle, NJ 07203

Via email: DBrown@boroughofroselle.com.

All letters must be submitted by 4:30 PM Friday June 10, 2016.

DATED: Wednesday, June 01, 2016