

**BOROUGH OF ROSELLE  
MAYOR & COUNCIL  
WORKSHOP MEETING – AGENDA  
February 13, 2013 at 6:30 PM**

**MEETING CALLED TO ORDER**

**ROLL CALL**

Councilwoman Dansereau, Councilwoman Shaw, Councilman Sandifer, Councilman Hayman, Councilman Locke, Council President Aubourg, Mayor Holley

**STATEMENT OF COMPLIANCE**

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2013 to the Union County Local Source and The Home News Tribune in 2012, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk.

**PRESENTATIONS**

- United Computer
- Roselle Golf Course
- Colonial Power Group

**PROCLAMATION**

- Girl Scouts Week
- Women's History Month
- Retirement of Vincent Amatel
- Black History Month

**DEPARTMENT AND OFFICIAL'S REPORTS**

1. Administration - David Brown, Borough Administrator MPA
2. Borough Attorney - John Hudak, Esq.
3. Borough Clerk's Office - Lydia D. Agbejimi, Deputy Clerk
4. Borough Labor Attorney – Rachel Caruso
5. Building Department – Jeff Guy
6. Code Enforcement – Robert Lawson
7. Economic Development – Colleen Mahr
8. Engineering - Carl O'Brien, P.E., Maser Consulting
9. Finance - Donna Mauer, CMFO
10. Fire Department – Paul Mucha
11. Health Department – Charles Glagola
12. Office of Emergency Management (OEM) – Tom Soban
13. Police Department – Gerard Orlando
14. Public Works Department (DPW) – George Phipps
15. Recreation Director – Donald Shaw
16. Tax Assessor – Pam Steele
17. Tax Collector – Sharon Curran

## **APPROVAL OF MINUTES**

Minutes of the Mayor and Council Workshop Meeting – January 9, 2013 [To be provided]  
Minutes of the Mayor and Council Regular Meeting – January 16, 2013 [To be provided]  
Minutes of the Mayor and Council Special Meeting – January 22, 2013 [To be provided]  
Minutes of the Mayor and Council Special Meeting – January 31, 2013 [To be provided]

## **REVIEW OF FEBRUARY 20, 2013 DRAFT REGULAR MEETING AGENDA:**

### **RESOLUTIONS**

#### **Administration** (Borough Administrator)

1. Appointing Keyboarding Clerk 1 in the Department of Administration

#### **Administration** (Mayor's Office)

2. Declaring Violence a Public Health Crisis and Support Senate Bill S2430
3. Appointing Everett Hatcher Municipal Alliance Coordinator [To be provided]

#### **Borough Attorney**

4. Resolution Confirming Refund of Taxes in Accordance with Agreements with Roselle NSP, LLC Under the Neighborhood Stabilization Program

#### **Clerk's Office**

5. Approving a Can Shake and Authorizing the Borough Clerk to Endorse Same for Roselle Varsity Baseball
6. Approving A Can Shake and Authorizing the Borough Clerk to Endorse Same for the Roselle Vipers Football & Mentor Program [Pending approval]

#### **Engineering**

7. Resolution of the Borough of Roselle, County of Union And State of New Jersey Authorizing Adoption of Complete Streets Policy

#### **Finance Department**

8. Approving a Bill List dated February 20, 2013
9. Awarding a Contract to H & L Systems, Inc., to Provide Integrated Financial and Tax Collection Software and Implementation
10. Resolution Approving a List of Qualified Vendors for Professional Services within the Borough of Roselle for the Calendar Year 2013

#### **Health Department**

11. Authorizing a Contract with Visiting Nurse & Health Services, Inc., D/B/A Holy Redeemer Home Care-NJ in an Amount of \$56,453.00

**Recreation Division**

12. Authorizing a Shared Service Agreement with the Roselle Board of Education for Facilities for the Summer Day Camp Program
13. Resolution Appointing Program Director for 2013 Roselle Summer Day Camp Program

**Tax Assessor**

14. Authorizing the Tax Assessor and Tax Appeal Attorney to File Counterclaims

**Tax Collector**

15. Authorizing a Refund of Tax Overpayment for the Year 2012 Authorized by the Tax Collector of the Borough of Roselle, Due to Overpayment of Taxes, \$1,315.22
16. Authorizing Refund of Real Estate Taxes for 2011, Block 3701, Lot 15, Resulting From Reduction of Tax Assessment, \$2,140.60
17. Authorizing Refund of Real Estate Taxes for 2012, Block 3902, Lot 01, Resulting from Reduction of Tax Assessment, \$2,512.62
18. Authorizing Refund of Real Estate Taxes for 2012, Block 4701, Lot 2, Resulting from Reduction of Tax Assessment, \$6,403.37
19. Authorizing Refund of Real Estate Taxes for 2011 & 2012, Block 6301, Lot 20, Resulting from Reduction of Tax Assessment, \$6,836.03
20. Authorizing Refund of Real Estate Taxes for 2011 & 2012, Block 804, Lot 4.02, Resulting From Reduction of Tax Assessment, \$9,552.13
21. Authorizing Refund of Real Estate Taxes for 2010 Block 7306, Lot 1.01, Resulting from Reduction of Tax Assessment, \$14,229.15
22. Authorizing Redemption of Tax Sale Certificate 10-022, Block 2701, Lot 43.02, in the Amount of \$83,623.02
23. Resolution Authorizing Refund of Real Estate Taxes for 2012, Block 6201, Lot 03, Resulting from Reduction of Tax Assessment, \$2,794.34
24. Authorizing Redemption of Tax Sale Certificate, Block 372, Lot 012, in the Amount of \$20,501.36

**ORDINANCES**

**ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance Number 2450-13**

AN ORDINANCE AMENDING CHAPTER 113 OF THE BOROUGH CODE TO DESIGNATE A HANDICAP PARKING SPACE RESERVED FOR A SPECIFIC PERSON IN FRONT OF A CERTAIN RESIDENCE (Dwight Bostic)

**ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance Number 2451-13**

AN ORDINANCE INTRODUCING PUBLIC LABOR AGREEMENT

**ORDINANCE ON SECOND READING AND FINAL PASSAGE** – Ordinance Number 2453-13

AN ORDINANCE TO AMEND CHAPTER 64 OF THE CODE OF THE BOROUGH OF ROSELLE ENTITLED "FEES FOR BOROUGH SERVICES" AND CHAPTER 91 (ROSELLE COMMUNITY CENTER)

**ORDINANCE ON INTRODUCTION AND FIRST READING** – Ordinance Number 2454-13

AN ORDINANCE OF THE BOROUGH OF ROSELLE, COUNTY OF UNION, STATE OF NEW JERESY, CREATING A RESIDENTIAL OVERNIGHT PARKING PERMIT FOR CERTAIN AREAS  
(Public Hearing to be held March 20, 2013 at 7:00 P.M)

**COUNCIL COMMITTEE REPORTS**

**PUBLIC COMMENT**

**Resolution 2013-099** Resolution Authorizing a Closed (Executive) Session  
Negotiations – Roselle Golf Course  
Legal Matters – Maser Engineering

**COUNCIL COMMENT**

**ADJOURNMENT**