

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
WORKSHOP MEETING – AGENDA
June 12, 2013 at 7:00 PM**

MEETING CALLED TO ORDER

ROLL CALL

Councilwoman Dansereau, Councilwoman Shaw, Councilman Sandifer, Councilman Hayman, Councilman Locke, Council President Aubourg, Mayor Holley

STATEMENT OF COMPLIANCE

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2013 to the Union County Local Source and The Home News Tribune in 2012, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk.

CERTIFICATES OF RECOGNITION

Roselle Youth Training and Employment Program

DEPARTMENT AND OFFICIAL'S REPORTS

1. Administration - David Brown, Borough Administrator MPA
 2. Borough Attorney - John Hudak, Esq.
 3. Borough Clerk's Office - Lydia D. Agbejimi, Deputy Clerk
 4. Borough Labor Attorney – Rachel Caruso
 5. Building Department – Jeff Guy
 6. Code Enforcement – Robert Lawson
 7. Economic Development – Colleen Mahr
 8. Engineering - Carl O'Brien, P.E., Maser Consulting
 9. Finance - Donna Mauer, CMFO/ Bryan Russell
 10. Fire Department – Paul Mucha
 11. Health Department – Charles Glagola
 12. Office of Emergency Management (OEM)
 13. Police Department – Gerard Orlando
 14. Public Works Department (DPW) – George Phipps
 15. Recreation Director – Donald Shaw
 16. Tax Assessor – Pam Steele
 17. Tax Collector – Sharon Curran
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18. Future Systems – Brian Penn

APPROVAL OF MINUTES

Minutes of the Mayor and Council Workshop Meeting – May 8, 2013 [To be provided]
Minutes of the Mayor and Council Regular Meeting – May 15, 2013 [To be provided]

REVIEW OF JUNE 19, 2013 DRAFT REGULAR MEETING AGENDA:

RESOLUTIONS

Administration (Mayor's Office)

1. Authorizing a Partnership Between the Borough of Roselle & Easter Seals for the Borough to Serve as a Host Agency in the Senior Community Service Employment Program

Administration (Borough Administrator)

2. Acceptance of the Retirement of Court Administrator Stella Fellner
3. Resolution Designating an Authorized Agent for Civil Service Purposes
4. A Resolution to Hire DPW Workers [To be provided]
5. Resolution Assigning a Temporary Employee to the Roselle First Initiative/ Youth Program
6. Resolution Authorizing a Contract with Trinitas Regional Medical Center for an Employee Assistance Plan (EAP) [To be provided]

Borough Attorney

7. Resolution Authorizing the Lease of Borough Property by the Borough of Roselle Authorizing
8. Authorizing the Mayor and Municipal Clerk of the Borough of Roselle to Execute an Agreement with the County of Union to Modify the Interlocal Services Agreement dated June 2012, as Amended

Clerk's Office

9. Authorizing Renewal of A.B.C. Licenses and Authorizing the Borough Clerk to Issue Same
10. Resolution Granting a Special Permit for a Social Affair and Authorizing the Borough Clerk to Certify Same Special Permit Application
11. Approving a Can Shake and Authorizing the Borough Clerk to Endorse the Same – Roselle Pop Warner
12. Approving a Can Shake and Authorizing the Borough Clerk to Endorse the Same – Roselle Baseball Fall League A.C.H.S.

Department of Public

13. Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12A

Finance Department

14. Approving a Bill List dated June 19, 2013

Grant Writer

15. NJ Department of Labor Youth Core Grant (Dave Biunno – to be provided)

Tax Collector

16. Authorizing the Cancellation of Taxes for 2012 & 2013 for Tax Exempt Deductions Authorized by a Tax Assessor of the Borough of Roselle, Block 401, Lot 16
17. Authorizing the Cancellation of Taxes for 2013 for Tax Exempt Deductions Authorized by a Tax Assessor of the Borough of Roselle, Block 604, Lot 05
18. Authorizing the Cancellation of Taxes for 2013 for Tax Exempt Deductions Authorized by a Tax Assessor of the Borough of Roselle, Block 3202, Lot 28.01
19. Authorizing the Cancellation of Taxes for 2012 & 2013 for Tax Exempt Deductions Authorized by a Tax Assessor of the Borough of Roselle, Block 5002, Lot 16
20. Authorizing Redemption of Tax Sale Certificate 11-002, Block 305, Lot 04, Qual C0303 in the Amount of \$24,713.70
21. Authorizing Redemption of Tax Sale Certificate 11-049, Block 7005, Lot 17, in the Amount of \$31,524.38
22. Authorizing Redemption of Tax Sale Certificate 12-029, Block 2101, Lot 26, in the Amount of \$17,206.94
23. Authorizing Redemption of Tax Sale Certificate 12-065, Block 5405, Lot 22, in the Amount of \$16,148.94
24. Authorizing Redemption of Tax Sale Certificate 12-071, Block 6302, Lot 16, in the Amount of \$10,943.62

Police Department

25. Acceptance of the Retirement Of Police Officer Mark Conforti

Recreation Department

26. A Resolution Hiring Summer Camp Employees

ORDINANCES

ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance Number 2458-13

AN ORDINANCE AMENDING ORDINANCE 2322-08 ENTITLED ORDINANCE ADDING TO THE BOROUGH CODE CHAPTER 128 ENTITLED "OUTSIDE ACTIVITIES"

(Public Hearing to be held June 19, 2013 at 7:00 p.m.)

ORDINANCE ON INTRODUCTION AND FIRST READING – Ordinance Number 2460-13

AN ORDINANCE ESTABLISHING THE NORTH CHESTNUT STREET REDEVELOPMENT PLAN

(Public Hearing to be held July 17, 2013 pending approval)

ORDINANCE ON INTRODUCTION AND FIRST READING – Ordinance Number 2461-13

AN ORDINANCE AMENDING CHAPTER 113 OF THE BOROUGH CODE TO DESIGNATE A HANDICAP PARKING SPACE RESERVED FOR A SPECIFIC PERSON IN FRONT OF A CERTAIN RESIDENCE

(Public Hearing to be held July 17, 2013 pending approval)

PUBLIC COMMENT

COUNCIL COMMENT

MAYOR'S COMMENTS

ADJOURNMENT