

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
WORKSHOP MEETING – AGENDA
August 14, 2013 at 6:30 PM**

MEETING CALLED TO ORDER

ROLL CALL

Councilwoman Dansereau, Councilwoman Shaw, Councilman Sandifer, Councilman Hayman, Councilman Locke, Council President Aubourg, Mayor Holley

STATEMENT OF COMPLIANCE

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2013 to the Union County Local Source and The Home News Tribune in 2012, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk.

PROCLAMATION

Proclamation in Memory of Bishop Leroy Holmes

DEPARTMENT AND OFFICIAL'S REPORTS

1. Administration - David Brown, Borough Administrator MPA
2. Borough Attorney - John Hudak, Esq.
3. Borough Clerk's Office - Lydia D. Agbejimi, Deputy Clerk
4. Borough Labor Attorney – Rachel Caruso
5. Building Department – Jeff Guy
6. Code Enforcement – Robert Lawson
7. Economic Development – Colleen Mahr
8. Engineering - Carl O'Brien, P.E., Maser Consulting
9. Finance - Donna Mauer, CMFO/ Bryan Russell
10. Fire Department – Paul Mucha
11. Health Department – Charles Glagola
12. Office of Emergency Management (OEM)
13. Police Department – Gerard Orlando
14. Public Works Department (DPW) – George Phipps
15. Recreation Director – Donald Shaw
16. Tax Assessor – Pam Steele
17. Tax Collector – Sharon Curran

Administration (Mayor Holley)

Discussion of Ordinance to Amend Chapter 102 of the Code of the Borough of Roselle Entitled "Streets and Sidewalks"

APPROVAL OF MINUTES

Minutes of the Mayor and Council Special Meeting – July 2, 2013
Minutes of the Mayor and Council Workshop Meeting – July 10, 2013
Minutes of the Mayor and Council Regular Meeting – July 17, 2013

REVIEW OF AUGUST 21, 2013 DRAFT REGULAR MEETING AGENDA:

RESOLUTIONS

Administration (Borough Administrator)

1. Resolution Appointing Keyboarding Clerk I in the Department of Administration
2. Appointing a Code Enforcement Officer Trainee

Borough Attorney

3. Resolution Approving A Contract Extension for the 2012 Youth Program Services Agreement With the County of Union
4. Resolution Appointing Students Under the Roselle First Workforce Investment Act ("WIA") Youth Program
5. Resolution Adjusting the Salary of the Case Manager for the Roselle First Initiative/ Youth Program
6. Resolution Authorizing a Release of Part of Mortgage Property to Roselle NSP, LLC in Accordance With the Neighborhood Stabilization Program

Clerk's Office

7. Approving a Block Party and Authorizing the Municipal Clerk to Endorse Same – Shirley Taylor
8. Approving a Block Party and Authorizing the Municipal Clerk to Endorse Same – Second Baptist Church
9. Approving a Block Party and Authorizing the Municipal Clerk to Endorse Same – Jo-Ann Drake
10. Approving a Block Party and Authorizing the Municipal Clerk to Endorse Same – MVB Barbershop
11. Approving a Can Shake and Authorizing the Borough Clerk to Endorse Same – Abraham Clark Football
12. Approving a Can Shake and Authorizing the Borough Clerk to Endorse Same – Team Freckles
13. Amending Resolution 2013-259 Granting a Special Permit for a Social Affair and Authorizing the Borough Clerk to Certify Same Special Permit Application
14. A Resolution Authorizing the Borough Administrator or Designee to Direct the Closing of Certain Streets Preapproved for the Outdoor Activities During the Months of June thru December

Engineering

15. NJDOT Grant Application – FY 2014 [To be provided]
16. Traffic Light Resolution to Union County – 6th Avenue & Chestnut Street [To be provided]

Finance Department

17. Approving a Bill List dated August 21, 2013
18. Resolution For The Lease With Option To Buy Of (2) 2013 Ford Sedan Police Interceptors From Beyer, Inc./ Ford Motor Credit Under The Cranford Co-Op Agreement For The Police Dept. With the Borough of Roselle

Fire Department

19. Appointing Callmen in the Callmen's Division of the Roselle Fire Department

Tax Assessor

20. Authorizing Settlement of the 2010, 2011 and 2012 Tax Appeals Entitled Auto body Realty, LLC, v. Borough of Roselle, Docket Nos.: 016269-2010 and 014044-2011 and 013053-2012, Block 702, Lot 6 Commonly Known as 429 E. First Avenue
21. Resolution Authorizing Settlement of the 2012 and 2013 Tax Appeals Entitled Assuncao, Helder J. V. Borough of Roselle, Docket Nos.: 014041-2012 and-2013, Block 6106, lot 9 Commonly Known as 229 Amsterdam Avenue
22. Resolution Authorizing Settlement of the 2011 Tax Appeal Entitled Tanner, Shalonda v. Borough of Roselle, Docket No.: 012533-2011, Block 7203, Lot 13 Commonly Known As 718 Franklin Terrace
23. Resolution Authorizing Settlement of the 2012 and 2013 Tax Appeals Entitled Barker, Diane v. Borough of Roselle, Docket Nos.: 014040-2012 and 011000-2013, Block 1102, Lot 14 Commonly Known As 740 Drake Avenue

Tax Collector

24. Authorizing Refund of Real Estate Taxes for 2012 Block 5601, Lot 11, Resulting from Reduction of Tax Assessment
25. Authorizing Redemption of Tax Sale Certificate 12-003, Block 307, Lot 08, in the Amount of \$25,457.71
26. Authorizing Redemption of Tax Sale Certificate 12-006, Block 406, Lot 17, in the Amount of \$23,902.31
27. Authorizing Redemption of Tax Sale Certificate 12-013, Block 908, Lot 06, in the Amount of \$13,179.48
28. Authorizing Redemption of Tax Sale Certificate 11-032, Block, Lot 18, in the Amount of \$40,832.88
29. Authorizing Redemption of Tax Sale Certificate 10-015, Block 2403, Lot 19, in the Amount of \$66,894.88

ORDINANCES

ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance Number 2465-13

AN ORDINANCE AMENDING AND CODIFYING ORDINANCE NUMBERS 2196, 2267-07, 2320-08 AND 2423-12 A PROCEDURE FOR PAYMENT FOR OFFICER OFF-DUTY EMPLOYMENT

(Public Hearing to be held August 21, 2013)

ORDINANCE ON INTRODUCTION AND FIRST READING – Ordinance Number 2466-13

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ROSELLE BY AMENDING CHAPTER 48 OF THE CODE OF THE BOROUGH OF ROSELLE ENTITLED "CHAPTER 48: BUILDING, ABANDONED AND DANGEROUS".

(Public Hearing to be held September 18, 2013 pending approval)

PUBLIC COMMENT

RESOLUTION

2013-280 Resolution for Closed (Executive) Session

- Contract Negotiations – St. George Avenue
- Property Negotiations
- Personnel Matters
- Mapp v. Borough of Roselle

COUNCIL COMMENT

MAYOR'S COMMENTS

ADJOURNMENT