

**BOROUGH OF ROSELLE  
MAYOR & COUNCIL  
WORKSHOP MEETING – AGENDA  
DECEMBER 11, 2013 at 6:30 PM**

**MEETING CALLED TO ORDER**

**ROLL CALL**

Councilwoman Dansereau, Councilwoman Shaw, Councilman Sandifer, Councilman Hayman, Councilman Locke, Council President Aubourg, Mayor Holley

**STATEMENT OF COMPLIANCE**

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2013 to the Union County Local Source and The Home News Tribune in 2012, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk.

**DEPARTMENT AND OFFICIAL'S REPORTS**

1. Administration - David Brown, Borough Administrator MPA
2. Borough Attorney - John Hudak, Esq.
3. Borough Clerk's Office - Lydia D. Agbejimi, Deputy Clerk
4. Borough Labor Attorney – Rachel Caruso
5. Building Department – Jeff Guy
6. Code Enforcement – Robert Lawson
7. Economic Development – Colleen Mahr
8. Engineering - Carl O'Brien, P.E., Maser Consulting
9. Finance - Donna Mauer, CMFO/ Bryan Russell
10. Fire Department – Paul Mucha
11. Health Department – Charles Glagola
12. Office of Emergency Management (OEM)
13. Police Department – Gerard Orlando
14. Public Works Department (DPW) – George Phipps
15. Recreation Director – Donald Shaw
16. Tax Assessor – Pam Steele
17. Tax Collector – Sharon Curran

**REVIEW OF DECEMBER 18, 2013 DRAFT REGULAR MEETING AGENDA:**

**PRESENTATION**

Presentation of Flags by the Junior ROTC

**PROCLAMATIONS**

Retirement of Joan Rillo  
In Honor of Timmy Hagan Regarding Roselle Day  
Junior ROTC Abraham Clark High School  
50 Year Anniversary of Mr. & Mrs. Wils Paul  
In Memory of Augustus Sandifer  
In Recognition and In Memory of Nelson Mandela

**APPROVAL OF MINUTES**

Minutes of the Closed Executive Session Meeting – October 9, 2013  
Minutes of the Mayor and Council Workshop Meeting – October 30, 2013  
Minutes of the Closed Executive Session Meeting – October 30, 2013  
Minutes of the Mayor and Council Regular Meeting – November 6, 2013  
Minutes of the Mayor and Council Special Meeting – November 25, 2013

**RESOLUTIONS**

**Borough Administrator**

1. Appointment of a Full-time CFO [To be provided]
2. Appointment of Court Administrator [Anticipated]
3. Police Promotion Resolution(s) [To be provided]
4. Resolution Approving Emergency Management Council [To be provided]

**Borough Attorney**

5. Resolution Authorizing the Release of Certain Mortgages
6. Approving a Settlement in the Matter of Chet Barranta, Inc. v. Borough of Roselle, et al., Docket Number UNN- C-117-11
7. Authorizing the Execution of Right of Way Agreement Between the Borough of Roselle (“Municipality”) and Light Tower Fiber Long Island, LLC D/B/A Lighttower Fiber Networks, to Permit the Installation, Use and Maintenance of Telecommunications Facilities Within Public Rights-Of-Way for Purposes of Providing Telecommunications Services

### **Clerk's Department**

8. Authorizing Calendar Year 2014 Paid Holidays
9. Approving Annual Notice of Calendar Year 2014 Workshop Sessions, Pre-Agenda Meetings and Regular Meetings
10. Approving A Towing License - Jardim's Auto Body Corporation and Fender Works
11. Approving A Towing License - All American Auto Body DBA George's Towing
12. Approving A Towing License – L & J Body and Fender Works
13. Approving a A.B.C. Person-to-Person License Transfer

### **Economic Development**

14. Resolution Designating Developers for Borough Owned Property [To be provided]

### **Finance Department**

15. A Bill Listed Dated December 18, 2013
16. Authorizing the Insertion of Special Items of Revenues and Appropriations in the CY 2013 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87
17. Authorizing the Insertion of Special Items of Revenues and Appropriations in the CY 2013 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87
18. Resolution Authorizing Calendar year 2013 Appropriation Transfer [To be provided]
19. Authorizing Agreement Between the Borough of Roselle and the County of Union for Kids Recreation Trust Grant Program
20. Authorizing the Borough of Roselle to Submit Applications for Union County Community Development Block Grant Funding For Program Year 40 2014-2015
21. Resolution Regarding the Everett Hatcher Municipal Alliance

**Health Department**

22. Resolution for Pediatrician Services [To be provided]

**Tax Assessor**

23. Authorizing Settlement of the 2012 Tax Appeal Entitled Ekwy Wilcox, Datuo Ellis and Banigo, S. V. Borough of Roselle, Docket No.:012424-2012, Block 5902, Lot 8 Commonly Known as 105 Independence Drive

**Tax Collector**

24. Authorizing Refund of Real Estate Taxes for 2013, Block 0504, Lot 22.01, Resulting From Reduction of Tax Assessment
25. Authorizing Refund of Real Estate Taxes for 2011 & 2012, Block 903, Lot 3, Resulting From Reduction of Tax Assessment
26. Authorizing Refund of Real Estate Taxes for 2011, 2012 & 2013, Block 04102, Lot 22, Resulting From Reduction of Tax Assessment
27. Authorizing Refund of Real Estate Taxes for 2012, Block 6106, Lot 09, Resulting From Reduction of Tax Assessment
28. Authorizing Refund of Real Estate Taxes For 2012 & 2013, Block 6106, Lot 09, Resulting From Reduction of Tax Assessment
29. Authorizing Refund of Real Estate Taxes for 2011 & 2012, Block 1302, Lot 01, Resulting From Reduction of Tax Assessment
30. Authorizing Refund of Real Estate Taxes for 2011, 2012 & 2013, Block 4102, Lot 22, Resulting From Reduction of Tax Assessment
31. Authorizing the Cancellation of Taxes For 2013 & 2014 for Tax Exempt Deductions Authorized By a Tax Assessor of the Borough of Roselle, Block 407, Lot 08
32. Authorizing the Cancellation of Taxes For 2013 & 2014 for Tax Exempt Deductions Authorized by a Tax Assessor of the Borough of Roselle, Block 2605, Lot 01
33. Authorizing the Cancellation of Taxes For 2013 & 2014 for Tax Exempt Deductions Authorized by a Tax Assessor of the Borough of Roselle, 2605, Lot 04

34. Authorizing a Refund of Tax Overpayment for the Year 2013 Authorized by the Tax Collector of the Borough of Roselle, Due to Overpayment of Taxes, Block 05101, Lot 06
35. Authorizing a Refund of Tax Overpayment for the Year 2013 Authorized by the Tax Collector of the Borough of Roselle, Due to Overpayment of Taxes, Lot 7304, Lot 04
36. Authorizing Senior Tax Deduction for the Year 2013 as Authorized by a Tax Assessor of the Borough Of Roselle, Block 6807, Lot 0004
37. Authorizing 100% Veteran Tax Deduction for the Year 2013 & as Authorized by a Tax Assessor of the Borough of Roselle, Block 905, Lot 01
38. Authorizing Redemption of Tax Sale Certificate 12-019, Block 1207, Lot 19, in the Amount of \$19,261.16
39. Authorizing Redemption of Tax Sale Certificate 12-062, Block 5002, Lot 09, in the Amount of \$26,356.12
40. Authorizing Redemption Of Tax Sale Certificate 12-061, Block 5002, Lot 06, in the amount of \$40,829.73

**Recreation**

41. Authorizing the Reimbursement to the Roselle Track Team in the Amount of \$506.00

**ORDINANCES**

**ORDINANCE ON SECOND READING AND FINAL PASSAGE** – Ordinance Number 2474-13

ORDINANCE GRANTING FIVE (5) YEARS OF TAX ABATEMENT TO THE OWNER(S) OF THE QUALIFIED RESIDENTIAL STRUCTURE, MORE SPECIFICALLY IDENTIFIED ON THE OFFICIAL TAX MAP AS BLOCK 2505 LOT 9.02 COMMOMLY KNOW AS 1126-1128 CHANDLER AVENUE, ROSELLE, NEW JERSEY FOR THE PERIOD COMMENCING FROM AUGUST 1, 2013 IN ACCORDANCE WITH ORDINANCES OF THE BOROUGH AND N.J.S.A. 40A:21-1 ET SEQ.

(Public Hearing to be held December 18, 2013)

**ORDINANCE ON INTRODUCTION AND FIRST READING** – Ordinance Number 2475-13 [Anticipated]

REVISED STAFFING LEVEL ORDINANCE

(Public Hearing to be held on \_\_\_\_, 2013 – Pending Adoption)

**ORDINANCE ON INTRODUCTION AND FIRST READING** – Ordinance Number 2476-13 [Anticipated]

SALARY ORDINANCE FOR CY 2014  
(Public Hearing to be held on \_\_\_\_, 2013 – Pending Adoption)

**PUBLIC COMMENT**

**RESOLUTION**

2013-424 Resolution for Closed (Executive) Session  
Personnel Matters  
Potential Litigation  
Negotiations  
Contract Negotiations with Roselle Redevelopment Partners  
Relating to Redevelopment Agreements

**COUNCIL COMMENT**

**MAYOR'S COMMENTS**

**ADJOURNMENT**