

NOTICE TO BIDDERS

PLEASE TAKE NOTICE that sealed proposals for the furnishing of **Tree Removal, Tree Pruning and Emergency Tree Response** within the Borough of Roselle. For the remaining 2013 calendar year commencing immediately upon the award of the contract in accordance with specifications on file in the Finance Department, 210 Chestnut Street, Roselle, New Jersey. Bids shall be opened and read in public at Roselle Borough Hall, the second floor Baker Conference Room, 210 Chestnut Street, Roselle, NJ 07203 on **Tuesday August 27, 2013 at 10:00 AM** prevailing time.

Bid Documents may be examined during normal business hours, except Saturdays, Sundays and Holidays and on the day of receiving bids at the office of the Purchasing Agent, Finance Office Borough of Roselle, 210 Chestnut Street beginning on Tuesday, August, 27, 2013.

No bids will be received after the date and time above specified. All bids must be made on complete proposals forms available in the Finance Office; and enclosed in an envelope clearly marked "**PROPOSAL FOR TREE REMOVAL, TREE PRUNING AND EMERGENCY TREE RESPONSE SERVICES.**"

All bids shall be **addressed to Bryan Russell, Purchasing Agent, 210 Chestnut Street, Roselle, New Jersey 07203.** Bids, along with bid securities, must be enclosed in a properly SEALED envelope bearing on the outside of the envelope the name and address of the bidder and the **NATURE OF THE BID CONTAINED THEREIN.** All bids will be publicly opened and read at Roselle Borough Hall, second floor Baker Conference Room, 210 Chestnut Street, Roselle, NJ 07203 on the date and time mentioned above.

A Bid Security is required in the amount of ten percent (10%) of the total bid, but not more than \$20,000, in the form of a bid bond, certified check or cashier's check, made payable to the Borough of Roselle.

Bidders, when appropriate, shall comply with the provisions of the following laws of New Jersey: P.L. 1963 c. 150 (Prevailing Wage Act); P.L. 1977 c.33 (Corporation and/or Partnership Owner Information); and any subsequent amendments thereto. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action) and P.L. 2004, c. 57 (N.J.S.A. 52:32-44) (Business Registration).

The Mayor and Council of the Borough of Roselle reserve the right to award or reject any or all bids, waive any minor defects, and in the case of a tie, award on the basis of reasonable grounds, or accept the bid that in its judgment will be for the best interests of the Borough of Roselle, and consider bids for sixty (60) days after their receipt.

Borough of Roselle, NJ
Bryan Russell, RPPS, QPA
Purchasing Agent

Dated Advertised:
August 13, 2013