

**BOROUGH OF ROSELLE**

Building Department  
210 Chestnut St.

Roselle, New Jersey 07203  
908-634-4530

Approved

Denied

Fee: \$50.00

(Fees Subject To Change)

Date \_\_\_\_\_

Application No. \_\_\_\_\_

Zone \_\_\_\_\_

**DISPLAY PERMIT APPLICATION**

**IMPORTANT (Please read entirely):**

A COPY OF THE CURRENT SURVEY REPRESENTING THE EXTENT OF THE PROPOSED WORK MUST BE ATTACHED.

ADDITIONAL DOCUMENTS MAY BE REQUIRED AS DEEMED NECESSARY BY THE Building Department

**NOTE:** ALL INFORMATION MUST BE FILLED OUT COMPLETELY AND ACCURATELY, BY THE APPLICANT.

**Please Print All Information:**

1. Location \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

2. Applicant \_\_\_\_\_

(if applicant is a corporation or partnership, give corporate title or business name, and give name of partner, or authorized agent. \_\_\_\_\_ Email: \_\_\_\_\_

Applicants Address (Do Not Use P. O. Box #) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone # \_\_\_\_\_

3. Name of Lot Owner \_\_\_\_\_ Address \_\_\_\_\_

(if applicant is **NOT** the owner, give name and address of premise owner)

City/Zip Code \_\_\_\_\_ Phone # \_\_\_\_\_

4. Lot Dimensions \_\_\_\_\_ x \_\_\_\_\_ (if applicable) \_\_\_\_\_

Square Footage of: Bldg. Coverage \_\_\_\_\_ Impervious Surface \_\_\_\_\_

**Principle Structure:** (the following is information pertaining to the main structure located on the property)

Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_ # of stories \_\_\_\_\_

Front setback \_\_\_\_\_ Corner lot setback \_\_\_\_\_ Side setbacks \_\_\_\_\_ & \_\_\_\_\_ Rear setback \_\_\_\_\_

**Accessory Structure(s):** give information pertaining to any additional structure(s) located on the work site.

Dimensions \_\_\_\_\_ Front setback \_\_\_\_\_ Side setback \_\_\_\_\_ Rear setback \_\_\_\_\_

5. **Proposed Item(s):** (Check one) Display \_\_\_\_\_

Requesting Approval Of: \_\_\_\_\_

Description of Request (provide additional documents as necessary) \_\_\_\_\_

Dimensions of Work (provide additional documents as necessary) \_\_\_\_\_

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

*The proposed work is found to be in accordance with the Borough of Roselle Ordinances and is hereby **APPROVED**.*

Permit # \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Officer

\_\_\_\_\_  
Date

\_\_\_\_\_ DENIED, based on the following reasons: \_\_\_\_\_  
\_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	Rec'd ____/____/____	Amount \$ _____	<input type="checkbox"/> Check	<input type="checkbox"/> Cash _____
	Receipt # _____	Check # _____	Rec'd By _____	

# **DISPLAY**

*Many businesses now have the opportunity to display their goods outside of their respective stores. In order to obtain a permit, the criteria are as follows:*

1. *You must submit a copy of the survey of the property along with the application.*
2. *You must submit a drawing of the display stand showing the dimensions of the stand and the dimensions from the stand to the sidewalk.*
3. *You must adhere to the following ordinances:*

## **DISPLAY ORDINANCE**

**§ 118-1E(1)(I) Business establishments or uses shall not display goods for sale purposes nor shall coin-operated vending machines of any type be installed in any location which would infringe upon the required yard areas specified in this chapter, except as provided for in subsections 118-1E(1)(I)(i) and (ii) below.**

- (i) **Between the hours of 7:00a.m. and 9:00p.m., business establishments may display items or goods for sale purposes on a stand not to exceed four (4) feet from the front building line, providing there is a three (3) feet of sidewalk space available for pedestrian traffic. The business establishment must first obtain a permit which must be issued annually by the Borough Zoning Department after inspection and payment of a \$50.00 fee.**
- (ii) **Restaurants may establish outdoor eating areas out side of their establishment provided that there is three (3) feet of sidewalk space available for pedestrian traffic. The restaurant establishment must first obtain a permit which must be issued annually by the Borough Building Department after inspection and payment of a \$50.00 fee. Any tables and chairs used for outdoor dining must be removed from the sidewalk each day by 9:00 p.m. Outdoor dining is only permitted between the hours of 7:00 a.m. and 9:00 p.m. daily during the month of April through and including October.**