

BOROUGH OF ROSELLE

Code Enforcement
210 Chestnut St.
Roselle, New Jersey 07203
908-259-3023

Approved Denied

Fee: 75.00

Date _____

Application No. _____
Permit No. _____

ZONING APPLICATION

A COPY OF THE CURRENT SURVEY REPRESENTING THE EXTENT OF THE PROPOSED WORK: PLEASE COMPLETE ALL INFORMATION OR APPLICATION MAY BE DELAYED.

Please Print All Information:

1. Location _____ Block _____ Lot _____

2. Applicant _____
(if applicant is a corporation or partnership, give corporate title or business name, and give name of partner, or authorized agent. _____)

Applicants Address (Do Not Use P. O. Box #) _____

City _____ State _____ Zip Code _____ Phone # _____

3. Name of Lot Owner _____ Address _____
(if applicant is NOT the owner, give name and address of premise owner)

City/Zip Code _____ Phone # _____

4. Lot Dimensions _____ x _____ (if applicable) _____

Square Footage of: _____ Bldg. Coverage _____ Impervious Surface _____

Principle Structure: (the following is information pertaining to the main structure located on the property)

Height _____ Width _____ Length _____ # of stories _____

Front setback _____ Corner lot setback _____ Side setbacks _____ & _____ Rear setback _____

Accessory Structure(s): give information pertaining to any additional structure(s) located on the work site.

Dimensions _____ Front setback _____ Side setback _____ Rear setback _____

5. **Proposed Item(s):** (Check one) Structure _____ Addition _____ Garage _____ Drivewa _____
Shed _____ Patio _____ Sign _____ Deck _____ Display _____ Other _____

Requesting Approval Of: _____

Description of Request (provide additional documents as necessary) _____

Dimensions of Work (provide additional documents as necessary) _____

Applicants Signature _____ Date _____

DO NOT WRITE BELOW THIS LINE

Permit # _____

Comments: _____

Code Enforcement Officer

_____ **DENIED**, based on the following reasons: _____

FOR OFFICE USE ONLY	Rec'd ___/___/___	Amount \$ _____	<input type="checkbox"/> Check	<input type="checkbox"/> Cash _____
	Receipt # _____	Check # _____	Rec'd By _____	

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CHECKLIST: ZONING APPLICATION FOR NEW BUSINESS ONLY

The following documents must be submitted with application:

1. FLOOR PLANS MUST BE ATTACHED FOR NEW BUSINESS.
2. A COPY OF-THE SURVEY
3. A COPY OF ANY REQUIRED LICENSE
4. A COPY OF YOUR STATE TAX ID NUMBER
5. A **NOTARIZED** PROPOSAL EXPLAINING THE EXTENT OF THE BUSINESS, TO INCLUDE NUMBER OF EMPLOYEES, HOURS OF OPERATION, REQUIRED PARKING SPACES, AND TYPE OF TRUCKS (IF APPLICABLE).

If any further assistance is required please contact Robert Lawson, Code Enforcement and Administrative Officer; 908 259-3023, Richard Wolff, Code Enforcement Officer; 908 634-3057, or Arthur Rice, Code Enforcement Coordinator; 908 259-3056