

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
MINUTES OF THE WORKSHOP MEETING
JANUARY 9, 2013**

Council President Aubourg called the Borough of Roselle, Union County, New Jersey, Mayor and Council Regular Meeting held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey on January 09, 2013 to order at 6:31 P.M.

Roll Call:

Councilwoman Christine Dansereau; Councilwoman Kimberly Shaw; Councilman Randy Sandifer; Councilwoman Ronald Hayman; Councilman Roy Locke; Council President Yves Aubourg; and Mayor Jamel Holley

Also Present:

John Hudak, Esq., Borough Attorney; Rachel Caruso, Labor Attorney; Lydia D. Agbejimi, Deputy Municipal Clerk; David Brown, Borough Administrator; Bryan Russell, Executive Assistant to the CFO.

The Deputy Municipal Clerk, Ms. Agbejimi, read the "Open Public Meetings Act" compliance statement.

"This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2013 to the Union County Local Source and the Home News Tribune in 2012, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk."

Department Reports

1. Engineer – Carl O'Brien, submitted an Engineering Report that detailed the progress of work on all current engineering projects. The Pine Street Park and Dr. Charles C. Polk Park are set to be completed by the end of April 2013. The Westbrook Flood Project continues to progress with no issues. Mr. O'Brien recently met with the Finance Department to go over dollar figures for the upcoming construction inspection. The 2013 Road Paving project is being put together and will yield 3 roads per ward being paved. He plans to post maps to the website that detail what is proposed to be done this year, and show a composite of what has been done since 2005. The Community Development Block Grant Project will enable us to place curbs in areas in need and also pave some roads that are not covered by the 2013 Road Paving Project. Mr. O'Brien commented on the Zoning Code of the Borough of Roselle, stating that there are some sections that can be revised and combined and

will be reviewed by the DRC then sent to the Planning Board for review. He stated that we have applied for a grant to install a traffic signal at the corner of 5th Avenue and Chestnut Street. He also added that we have applied for a grant to redesign Arminio field.

2. Borough Administrator- David Brown, spoke to various resolutions (1-14), noting the correction that had been made to the previously stated salary in resolution number 2; and he stated that resolutions 4, 5 and 6 are forthcoming, pending results of mandatory tests. He referenced resolution numbers 8, 9, 10, 11 and 12, stating that they are annual resolutions that are a part of our Standard Operating Procedures, as we are a part of various cooperative pricing groups. He explained resolution number 13, approving a list of qualified vendors for the Borough, emphasizing the fact that status as a qualified vendor in no way guarantees a contract for service to any vendor. Lastly, he confirmed that the bill list will be forwarded when the Munidex system is closed out for the previous year. No explanations were requested for resolutions 15-22; and Mr. Brown discussed the ordinances being considered for the regular meeting agenda, particularly the ordinance to introduce a Public Labor Agreement. He then introduced Donald Shaw, to speak to the ordinance on a proposed fee ordinance for private use of Borough facilities. Ordinance Number 2452-13, creating a residential parking permit for certain areas, was detailed by Councilman Locke.
3. Deputy Municipal Clerk – Lydia Agbejimi, previously submitted a department report to Mayor and Council and had no additions.

Public Comment

1. Maria Hegener, 920 Spruce Street, asked what property the Borough is considering leasing. She also commented on the attendance of the Mayor and Council members at Council meetings.
2. Aaron Johnson, 428 West 4th Avenue, spoke about the ordinance for permit parking, asking for clarification about the specific times that permits would be required. He thanked the Mayor and Council for cleaning up the property on 4th Avenue that had been in disrepair for quite some time. He also commented about FEMA money being granted to other towns, and inquired as to whether the Borough of Roselle had made an application to FEMA to recover funds due to damage from Super Storm Sandy.
3. Annette Hubbard, 403 Stockton Avenue, wished everyone a Happy New Year. She also stated that Ms. Alison Carter (3rd Ward Resident) is not doing well, and that she is currently in a rehabilitation center, but will be soon transferred to Rahway Hospital.

Seeing no-one else come forward, Mayor Holley closed the Public Comment portion of the meeting.

The governing body then reviewed the below Draft agenda, and no items were pulled from the agenda.

REVIEW OF JANUARY 16, 2013 DRAFT REGULAR MEETING AGENDA: APPROVAL OF MINUTES

December 12, 2012 – Special Meeting
December 12, 2012 – Workshop Meeting
December 19, 2012 – Regular Meeting
January 04, 2013 – Reorganization Meeting

RESOLUTIONS

1. A Resolution Accepting Retirement of Vincent Amatel
2. Revising Salary of Temporary Employees Appointed Pursuant to the Hurricane Sandy National Emergency Grant
3. Resolution Appointing Seasonal Laborers to the Department of Public Works
4. A Resolution Hiring a Police Officer [To be Provided]
5. A Resolution Hiring a Police Officer [To be Provided]
6. A Resolution Hiring a Police Officer [To be Provided]
7. A Resolution Authorizing Petty Cash Funds
8. Authorizing the Borough of Roselle to Enter An Agreement With the County of Union Cooperative Pricing System for the Purchase of Work, Materials And Supplies
9. Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12A
10. Authorizing the Borough of Roselle to Enter an Agreement with the County of Somerset Cooperative Pricing System for the Purchase of Work, Materials, and Supplies
11. Authorizing the Borough of Roselle to Enter an Agreement with the Morris County Cooperative Pricing Council (MCCPC) for the Purchase of Work, Materials and Supplies
12. Authorizing the Borough of Roselle to Enter Into a Cooperative Pricing System for the Year 2013
13. Approving a List of Qualified Vendors for Professional Services within the Borough of Roselle for the Calendar Year 2013 **[To be provided]**
14. Approving a Bill List dated January 16, 2013 **[To be provided]**
15. Authorizing Redemption of Tax Sale Certificate 12-077, Block 7201, Lot 16, in the Amount of \$16,370.75
16. Authorizing Redemption of Tax Sale Certificate 12-037, Block 2602, Lot 04, in the Amount of \$8,349.27
17. Authorizing Redemption of Tax Sale Certificate 12-049, Block 3501, Lot 02, in the amount of \$20,088.64
18. Authorizing Refund of Real Estate Taxes for 2011 & 2012, Block 304, Lot 02, Resulting from Reduction of Tax Assessment, \$2,243.08
19. Authorizing Refund of Real Estate Taxes for 2011, Block 6201, Lot 03, Resulting From Reduction of Tax Assessment, \$2,805.71
20. Authorizing a Refund of Tax Overpayment for the Year 2012 Authorized by the Tax Collector of the Borough of Roselle, Due to Overpayment of Taxes, \$2,374.75

21. Authorizing Contract Extension of Time for the 2012 NJDEP Green Acres Parks Improvements to April 30, 2013 within the Borough of Roselle, Union County, New Jersey
22. Authorizing Contract Extension of Time for the 2012 Road Paving Program to May 15, 2013 within the Borough of Roselle, Union County, New Jersey

ORDINANCES

ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance Number 2449-13

AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF ROSELLE, IN THE COUNTY OF UNION, STATE OF NEW JERSEY
(Public Hearing to be held January, 16, 2013)

ORDINANCE ON INTRODUCTION AND FIRST READING – Ordinance Number 2450-13

AN ORDINANCE AMENDING CHAPTER 113 OF THE BOROUGH CODE TO DESIGNATE A HANDICAP PARKING SPACE RESERVED FOR A SPECIFIC PERSON IN FRONT OF A CERTAIN RESIDENCE (Dwight Bostic)
(Public Hearing to be held February 13, 2013 at 7:00 P.M. – pending adoption)

ORDINANCE ON INTRODUCTION AND FIRST READING – Ordinance Number 2451-13

AN ORDINANCE INTRODUCING PUBLIC LABOR AGREEMENT
(Public Hearing to be held February 13, 2013 at 7:00 P.M – pending adoption.)

ORDINANCE ON INTRODUCTION AND FIRST READING – Ordinance Number 2452-13

AN ORDINANCE OF THE BOROUGH OF ROSELLE, COUNTY OF UNION, STATE OF NEW JERSEY, CREATING A RESIDENTIAL OVERNIGHT PARKING PERMIT FOR CERTAIN AREAS
(Public Hearing to be held February 13, 2013 at 7:00 P.M – pending adoption.)

ORDINANCE ON INTRODUCTION AND FIRST READING – Ordinance Number 2453-13

[To be provided]

A PROPOSED FEE ORDINANCE
(Public Hearing to be held February 13, 2013 at 7:00 P.M. – pending adoption)

RESOLUTION NUMBER 2013-019

AUTHORIZING A CLOSED (EXECUTIVE) SESSION

Motion by Councilman Locke, seconded by Council President Aubourg to adopt Resolution Number 2013-019.

Roll Call:

Ayes: Council Members Dansereau, Shaw, Sandifer, Hayman, Locke and Aubourg

Nays:

Abstentions: None

Motion Carries.

Adjournment

Motion by Council President Aubourg seconded by Councilwoman Shaw, all in favor, none opposed, by consensus the meeting was duly adjourned at 9:11 P.M.


Lydia Agbejimi
Deputy Municipal Clerk