

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
MINUTES OF THE WORKSHOP MEETING
FEBRUARY 13, 2013**

Mayor Holley called the Borough of Roselle, Union County, New Jersey, Mayor and Council Regular Meeting held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey on February 13, 2013 to order at 6:30 P.M.

Roll Call:

Councilwoman Christine Dansereau; Councilwoman Kimberly Shaw; Councilman Randy Sandifer; Councilwoman Ronald Hayman; Councilman Roy Locke; Council President Yves Aubourg (arrived 6:37 p.m.) and Mayor Jamel Holley

Also Present:

John Hudak, Esq., Borough Attorney; Rachel Caruso, Labor Attorney; Lydia D. Agbejimi, Deputy Municipal Clerk; David Brown, Borough Administrator; Bryan Russell, Executive Assistant to the CFO.

The Deputy Municipal Clerk, Ms. Agbejimi, read the "Open Public Meetings Act" compliance statement.

"This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2013 to the Union County Local Source and the Home News Tribune in 2012, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk."

Presentations

United Computer- Jay Sklarow, gave an update on the domain consolidation project that has been ongoing since 2010. Phase 1 was completed in October of 2011 and phase 2 was completed in March 2012. He talked about the need for in- house technology assistance, due to antiquated computers and software. He then answered questions from Council Members.

Colonial Power Group- Corey Cole, submitted a synopsis to the Mayor and Council, which detailed the process of developing a Community Choice Power Supply Program through energy aggregation. He explained how the plan works and how it would benefit the Borough. He also entertained questions from the Mayor and Council.

Roselle Office of Service and Engagement – Shekeitha Jeffries, gave a summary of the events of the first annual Martin Luther King, Jr. Day of Service, which was sponsored by R.O.S.E. She thanked the Mayor and Council for the inception of R.O.S.E.; and stated that R.O.S.E. is continually working to recruit new volunteers and be of service to Roselle.

Roselle NSP – Ralph Salerno, gave an update on the status of the St. George Avenue Redevelopment Project. Of the nine properties encompassed by the project, five properties have sold and four properties remain. All properties are being sold for \$169,000.00. Each of the homes is an energy- efficient, single family home. He explained how the project allows low- income families the opportunity for home ownership.

Department Reports

1. Administration- David Brown, Borough Administrator, spoke to the resolution to hire a Keyboarding Clerk 1. He reported that the Borough no longer uses a third party to handle the finances at Sheridan Gardens, as our own Finance Department will now handle it.
2. Health Department- Charles Glagola, Health Officer gave an overview of his monthly report for January. He talked in detail about the function of the Visiting Nurse Service and answered questions from Council Members regarding his report. He highlighted some of the things his department is responsible for including, but not limited to: OPRA requests; court cases involving health code violations; dog licensing; vaccinations/ immunizations; and home inspections.
3. Fire Department -- Paul Mucha, Fire Chief gave a brief summary of the Public Safety Meeting that was held in the month of February, and he answered questions from the Mayor and Council related to his report.
4. Police- Gerard Orlando, Chief of Police summarized the recent efforts of the Roselle Police Department to increase safety awareness following the shooting in Newtown, Connecticut. He and his staff have met with the Superintendent of Schools and conducted “live shooter” training and lock- down drills with the staff at each of the Roselle Public Schools. He also announced the induction of a new class of cadets for the Junior Police Academy.
5. Building Department – Jeff Guy, Building Inspector had nothing additional to add to his previously submitted report.
6. Code Enforcement – Robert Lawson, Code Enforcement Official stated that he will provide a detailed report on the status of vacant property registration.
7. Recreation – Donald Shaw, Recreation Leader, highlighted the grant that the Roselle Summer Fun Camp received from the County of Union, which will allow the Summer Camp to service children with special needs.
8. Tax Assessor – Pam Steele, had nothing further to add to her previously submitted report, and she answered questions from Council Members in reference to assessments related to damage resulting from the effects of Hurricane Sandy.
9. Economic Development – Colleen Mahr, Economic Development Coordinator, gave an update on the recent partnerships being developed by the Roselle First Initiative. She announced the addition of the Chapman Group, which provides training and jobs

in the construction industry, and she reported that the youth component is expanding its partnerships, giving the program more opportunities to service low income families. Lastly, she mentioned Borough-owned properties and a plan for the auction of those properties.

Mayor Holley then opened the meeting for public comment.

Public Comment

1. Maria Hegener, 920 Spruce Street, asked which office the Keyboarding Clerk 1 will be working in. She also asked for clarification on various other resolutions.
2. William Frolich, 116 East 4th Avenue, read a letter into record that he wrote regarding the Adhoc Code Book Committee, and he recommended that the Code Book Committee review revisions made by the Zoning Board. He feels that the completion of the Code Book revision is long overdue, remarked that he hopes it will be completed before a committee members die of old age.
3. Alfred Agbejimi, 1121 Warren Street, thanked the Mayor and Council for allowing the department heads to give reports.

Seeing no-one else come forward, Mayor Holley closed the Public Comment portion of the meeting.

The Governing body reviewed the draft Agenda and no items were pulled from the agenda.

REVIEW OF FEBRUARY 20, 2013 DRAFT REGULAR MEETING AGENDA:

APPROVAL OF MINUTES

January 9, 2013 – Workshop Meeting
January 16, 2013 – Regular Meeting
January 22, 2013 – Special Meeting
January 31, 2013 – Special Meeting

RESOLUTIONS

Administration (Borough Administrator)

1. Appointing Keyboarding Clerk 1 in the Department of Administration

Administration (Mayor's Office)

2. Declaring Violence a Public Health Crisis and Support Senate Bill S2430
3. Appointing Everett Hatcher Municipal Alliance Coordinator [To be provided]

Borough Attorney

4. Resolution Confirming Refund of Taxes in Accordance with Agreements with Roselle NSP, LLC Under the Neighborhood Stabilization Program

Clerk's Office

5. Approving a Can Shake and Authorizing the Borough Clerk to Endorse Same for Roselle Varsity Baseball
6. Approving A Can Shake and Authorizing the Borough Clerk to Endorse Same for the Roselle Vipers Football & Mentor Program [Pending approval]

Engineering

7. Resolution of the Borough of Roselle, County of Union And State of New Jersey Authorizing Adoption of Complete Streets Policy

Finance Department

8. Approving a Bill List dated February 20, 2013
9. Awarding a Contract to H & L Systems, Inc., to Provide Integrated Financial and Tax Collection Software and Implementation
10. Resolution Approving a List of Qualified Vendors for Professional Services within the Borough of Roselle for the Calendar Year 2013

Health Department

11. Authorizing a Contract with Visiting Nurse & Health Services, Inc., D/B/A Holy Redeemer Home Care-NJ in an Amount of \$56,453.00

Recreation Division

12. Authorizing a Shared Service Agreement with the Roselle Board of Education for Facilities for the Summer Day Camp Program
13. Resolution Appointing Program Director for 2013 Roselle Summer Day Camp Program

Tax Assessor

14. Authorizing the Tax Assessor and Tax Appeal Attorney to File Counterclaims

Tax Collector

15. Authorizing a Refund of Tax Overpayment for the Year 2012 Authorized by the Tax Collector of the Borough of Roselle, Due to Overpayment of Taxes, \$1,315.22
16. Authorizing Refund of Real Estate Taxes for 2011, Block 3701, Lot 15, Resulting From Reduction of Tax Assessment, \$2,140.60
17. Authorizing Refund of Real Estate Taxes for 2012, Block 3902, Lot 01, Resulting from Reduction of Tax Assessment, \$2,512.62
18. Authorizing Refund of Real Estate Taxes for 2012, Block 4701, Lot 2, Resulting from Reduction of Tax Assessment, \$6,403.37
19. Authorizing Refund of Real Estate Taxes for 2011 & 2012, Block 6301, Lot 20, Resulting from Reduction of Tax Assessment, \$6,836.03
20. Authorizing Refund of Real Estate Taxes for 2011 & 2012, Block 804, Lot 4.02, Resulting From Reduction of Tax Assessment, \$9,552.13
21. Authorizing Refund of Real Estate Taxes for 2010 Block 7306, Lot 1.01, Resulting from Reduction of Tax Assessment, \$14,229.15

22. Authorizing Redemption of Tax Sale Certificate 10-022, Block 2701, Lot 43.02, in the Amount of \$83,623.02
23. Resolution Authorizing Refund of Real Estate Taxes for 2012, Block 6201, Lot 03, Resulting from Reduction of Tax Assessment, \$2,794.34
24. Authorizing Redemption of Tax Sale Certificate, Block 372, Lot 012, in the Amount of \$20,501.36

ORDINANCES

ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance

Number 2450-13

AN ORDINANCE AMENDING CHAPTER 113 OF THE BOROUGH CODE TO DESIGNATE A HANDICAP PARKING SPACE RESERVED FOR A SPECIFIC PERSON IN FRONT OF A CERTAIN RESIDENCE (Dwight Bostic)

ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance

Number 2451-13

AN ORDINANCE INTRODUCING PUBLIC LABOR AGREEMENT

ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance

Number 2453-13

AN ORDINANCE TO AMEND CHAPTER 64 OF THE CODE OF THE BOROUGH OF ROSELLE ENTITLED “FEES FOR BOROUGH SERVICES” AND CHAPTER 91 (ROSELLE COMMUNITY CENTER)

ORDINANCE ON INTRODUCTION AND FIRST READING – Ordinance Number

2454-13

AN ORDINANCE OF THE BOROUGH OF ROSELLE, COUNTY OF UNION, STATE OF NEW JERSEY, CREATING A RESIDENTIAL OVERNIGHT PARKING PERMIT FOR CERTAIN AREAS
(Public Hearing to be held March 20, 2013 at 7:00 P.M)

RESOLUTION NUMBER 2013-099

AUTHORIZING A CLOSED (EXECUTIVE) SESSION

Motion by Councilman Locke, seconded by Council President Aubourg to adopt Resolution Number 2013-019.

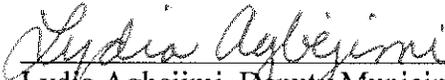
Roll Call:

Ayes: Council Members Dansereau, Shaw, Sandifer, Hayman, Locke and Aubourg
Nays: None
Abstentions: None

Motion Carries.

Adjournment

Motion by Councilwoman Dansereau, seconded by Councilwoman Shaw, all in favor, none opposed, by consensus the meeting was duly adjourned at 10:29 P.M.


Lydia Agbejimi, Deputy Municipal Clerk