

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
MINUTES OF THE WORKSHOP MEETING
AUGUST 14, 2013**

Mayor Holley called the Borough of Roselle, Union County, New Jersey, Mayor and Council Regular Meeting held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on August 14, 2013 to order at 6:30 P.M.

Roll Call:

Councilwoman Christine Dansereau; Councilwoman Kimberly Shaw; Councilman Randy Sandifer; Councilman Ronald Hayman; Councilman Roy Locke; Council President Yves Aubourg (excused absence) and Mayor Jamel Holley (arrived 7:06pm)

Also Present:

John Hudak, Borough Attorney; David G. Brown, II, Borough Administrator; Lydia D. Agbejimi, Deputy Municipal Clerk

The Deputy Municipal Clerk, Ms. Agbejimi, read the "Open Public Meetings Act" compliance statement.

"This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2013 to the Union County Local Source and the Home News Tribune in 2012, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk."

Proclamation

Proclamation in Memory of Bishop Leroy Holmes

DEPARTMENT AND OFFICIALS' REPORTS

1. Administration – David G. Brown, II, Borough Administrator, spoke to the Resolution Authorizing the Borough Administrator or Designee to Direct the Closing of Certain Streets Preapproved for Outdoor Activities during the Months of June through December. He explained that with the approval of said resolution, the Mayor and council would no longer have to approve certain Outside Activities. He also spoke to the new Ordinance, which combines Land Use and Zoning into one chapter. He stated that the Ordinance will be forwarded to the Planning Board for their review.
2. Police – Gerard Orlando, Chief of Police, referenced a letter received from

the American Civil Liberties Union (ACLU), commending the Roselle Police Department on the effectiveness of their Internal Affairs procedures. Chief Orlando reported that all officers interviewed received outstanding ratings from the individuals conducting the evaluations.

3. Finance – Bryan Russell, Executive Assistant to the CFO, began by informing the Mayor and Council that they should expect to see additions to the Bill List at the regular meeting. He then spoke about the resolution to purchase two police interceptors from the Cranford Co-Op. He mentioned that there will be a resolution added to the regular meeting agenda for Emergency Temporary Appropriations, as well as resolutions from the Engineer that require certification of funds.
4. Fire Department – Paul Mucha, Fire Chief, talked about the resolution Appointing Callmen in the Callmen’s Division of the Roselle Fire Department. He stated that the resolution had been amended due to one of the appointees withdrawing himself from consideration.
5. Engineering – Carl O’Brien, Engineer, submitted an engineering report dated August 6, 2013. He began by stating that the Green Acres Park Project and the 2012 Road Project are now complete. The Tax Map Revision process is going well and final revisions are being made. The Westbrook Flood Project is now expected to be completed in November, although most of the work will be done by the end of the summer. The design for the Chandler Avenue Park Project is nearing completion; and funding through Green Acres and Union County Kids Recreation Trust Fund Grant is expected. The anticipated time of bid and beginning of construction is summer 2014. Regarding the Chestnut Street Traffic Light to be installed, it has been determined that the County of union will provide design, construction and construction administration but coordination by the Borough is required. The Green Acres Grant Application was submitted to the DOT for renovations to the High School field complex (Arminio Field). Acquisition of an adjacent property was awarded; and the field application will be resubmitted when the grant is available.
6. Municipal Clerk – Lydia Agbejimi, Deputy Municipal Clerk had nothing to add to her previously submitted report.
7. Labor Attorney – Rachel Caruso, Esq., spoke to the resolution to hire a Code Enforcement Trainee and the resolution appointing a Keyboarding Clerk I in the Department of Administration. She explained resolutions 4 and 5, both of which relate to the extension of the contract and grant for the Workforce Investment Act.
8. Borough Attorney, John G. Hudak, Esq. spoke to the Resolution authorizing the release of a mortgage by the Borough of Roselle.

APPROVAL OF MINUTES

Minutes of the Mayor and Council Special Meeting – July 2, 2013

Minutes of the Mayor and Council Workshop Meeting – July 10, 2013

Minutes of the Mayor and Council Regular Meeting – July 17, 2013

No Council Members pulled any items from the proposed consent agenda as follows:

REVIEW OF August 21, 2013 DRAFT REGULAR MEETING AGENDA:

RESOLUTIONS

Administration (Borough Administrator)

1. Resolution Appointing Keyboarding Clerk I in the Department of Administration
2. Appointing a Code Enforcement Officer Trainee

Borough Attorney

3. Resolution Approving A Contract Extension for the 2012 Youth Program Services Agreement With the County of Union
4. Resolution Appointing Students Under the Roselle First Workforce Investment Act ("WIA") Youth Program
5. Resolution Adjusting the Salary of the Case Manager for the Roselle First Initiative/ Youth Program
6. Resolution Authorizing a Release of Part of Mortgage Property to Roselle NSP, LLC in Accordance With the Neighborhood Stabilization Program

Clerk's Office

7. Approving a Block Party and Authorizing the Municipal Clerk to Endorse Same – Shirley Taylor
8. Approving a Block Party and Authorizing the Municipal Clerk to Endorse Same – Second Baptist Church
9. Approving a Block Party and Authorizing the Municipal Clerk to Endorse Same – Jo-Ann Drake
10. Approving a Block Party and Authorizing the Municipal Clerk to Endorse Same – MVB Barbershop
11. Approving a Can Shake and Authorizing the Borough Clerk to Endorse Same – Abraham Clark Football

12. Approving a Can Shake and Authorizing the Borough Clerk to Endorse Same – Team Freckles
13. Amending Resolution 2013-259 Granting a Special Permit for a Social Affair and Authorizing the Borough Clerk to Certify Same Special Permit Application
14. A Resolution Authorizing the Borough Administrator or Designee to Direct the Closing of Certain Streets Preapproved for the Outdoor Activities During the Months of June thru December

Engineering

15. NJDOT Grant Application – FY 2014 [To be provided]
16. Traffic Light Resolution to Union County – 6th Avenue & Chestnut Street [To be provided]

Finance Department

17. Approving a Bill List dated August 21, 2013
18. Resolution For The Lease With Option To Buy Of (2) 2013 Ford Sedan Police Interceptors From Beyer, Inc. / Ford Motor Credit Under The Cranford Co-Op Agreement For The Police Dept. With the Borough of Roselle

Fire Department

19. Appointing Callmen in the Callmen's Division of the Roselle Fire Department

Tax Assessor

20. Authorizing Settlement of the 2010, 2011 and 2012 Tax Appeals Entitled Auto body Realty, LLC, v. Borough of Roselle, Docket Nos.: 016269-2010 and 014044-2011 and 013053-2012, Block 702, Lot 6 Commonly Known as 429 E. First Avenue
21. Resolution Authorizing Settlement of the 2012 and 2013 Tax Appeals Entitled Assuncao, Helder J. V. Borough of Roselle, Docket Nos.: 014041-2012 and-2013, Block 6106, lot 9 Commonly Known as 229 Amsterdam Avenue
22. Resolution Authorizing Settlement of the 2011 Tax Appeal Entitled Tanner, Shalonda v. Borough of Roselle, Docket No.: 012533-2011, Block 7203, Lot 13 Commonly Known As 718 Franklin Terrace

23. Resolution Authorizing Settlement of the 2012 and 2013 Tax Appeals Entitled Barker, Diane v. Borough of Roselle, Docket Nos.: 014040-2012 and 011000-2013, Block 1102, Lot 14 Commonly Known As 740 Drake Avenue

Tax Collector

24. Authorizing Refund of Real Estate Taxes for 2012 Block 5601, Lot 11, Resulting from Reduction of Tax Assessment
25. Authorizing Redemption of Tax Sale Certificate 12-003, Block 307, Lot 08, in the Amount of \$25,457.71
26. Authorizing Redemption of Tax Sale Certificate 12-006, Block 406, Lot 17, in the Amount of \$23,902.31
27. Authorizing Redemption of Tax Sale Certificate 12-013, Block 908, Lot 06, in the Amount of \$13,179.48
28. Authorizing Redemption of Tax Sale Certificate 11-032, Block, Lot 18, in the Amount of \$40,832.88
29. Authorizing Redemption of Tax Sale Certificate 10-015, Block 2403, Lot 19, in the Amount of \$66,894.88

ORDINANCES

ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance Number 2465-13

AN ORDINANCE AMENDING AND CODIFYING ORDINANCE NUMBERS 2196, 2267-07, 2320-08 AND 2423-12 A PROCEDURE FOR PAYMENT FOR OFFICER OFF-DUTY EMPLOYMENT

(Public Hearing to be held August 21, 2013)

ORDINANCE ON INTRODUCTION AND FIRST READING – Ordinance Number 2466-13

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ROSELLE BY AMENDING CHAPTER 48 OF THE CODE OF THE BOROUGH OF ROSELLE ENTITLED “CHAPTER 48: BUILDING, ABANDONED AND DANGEROUS”.

(Public Hearing to be held September 18, 2013 pending approval)

Mayor Holley then opened the meeting for public comment.

PUBLIC COMMENT

1. Mr. Fish, Roselle, commented on a situation with Warinaco Park and asked that the Mayor and Council give direction on how to proceed in dealing with the proper authority governing the park.
2. Diane Smith of Rahway, asked when and where the Board of Chosen Freeholders meets.
3. Cynthia Johnson, 127 East 10th Avenue, commended Officer Helder Freire on his handling of a potentially violent situation at an establishment on St. George Avenue. She stated that Officer Freire is on of "Roselle's Finest" and is doing an excellent job in building and maintaining positive relationships with the young male residents in that area of town.

Seeing no one else come forward, Mayor Holley closed the Public Comment portion of the meeting.

RESOLUTION NUMBER 2013-280

RESOLUTION AUTHORIZING A CLOSED EXECUTIVE SESSION

Motion by Councilman Hayman, seconded by Councilwoman Shaw. All in favor, none opposed to adopt Resolution Number 2013-280, and go into Closed Executive Session.

Adjournment

Motion by Councilman Sandifer, seconded by Councilman Locke all in favor, none opposed, by consensus the meeting was duly adjourned at 8:58 P.M.


Lydia Agbejimi, Deputy Municipal Clerk