

**BOROUGH OF ROSELLE  
MAYOR & COUNCIL  
MINUTES OF THE WORKSHOP MEETING  
OCTOBER 30, 2013**

Mayor Holley called the Borough of Roselle, Union County, New Jersey, Mayor and Council Regular Meeting held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on October 30, 2013 to order at 6:30 P.M.

Roll Call:

Councilwoman Christine Dansereau (arrived 6:34pm); Councilwoman Kimberly Shaw; Councilman Randy Sandifer (arrived 6:34pm); Councilman Ronald Hayman; Councilman Roy Locke; Council President Yves Aubourg (excused absence) and Mayor Jamel Holley

Also Present:

John Hudak, Borough Attorney; Rachel Caruso, Labor Attorney; David G. Brown, II, Borough Administrator; Bryan Russell, Executive Assistant to the CFO; Keyanna Lovett, Acting Deputy Municipal Clerk

The Acting Deputy Municipal Clerk, Ms. Lovett, then read the "Open Public Meetings Act" compliance statement.

"This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2013 to the Union County Local Source and the Home News Tribune in 2012, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk."

PRESENTATION

*YWCA of Union County*

Lana Sacks, Domestic Violence Response Team Coordinator, spoke about the YWCA and its initiatives to combat domestic violence and support survivors of domestic violence. She talked about the incidences of domestic violence in Union County, particularly the statistics in Roselle. She stated that the frequency of domestic violence occurrences in Roselle is the reason that the YWCA is making an effort to be visible and useful here. She also mentioned other services that the YWCA provides.

## DEPARTMENT AND OFFICIALS' REPORTS

1. Administration – David Brown, walked through the agenda, explaining each resolution; and asked for discussion on items that may have been unclear to Council Members. He spoke with emphasis on the resolution to approve a shared services agreement with the City of Linden for Tree Maintenance and Leaf Disposal.
2. Borough Attorney – John Hudak, explained the resolution to accept the actions of the Borough Council, sitting as the Alcoholic Beverage Control Board.
3. Municipal Clerk's Office – Keyanna Lovett, Acting Deputy Clerk, gave a brief explanation of the Place-to-Place, Person-to-Person transfer of an ABC License.
4. Finance – Bryan Russell, Executive Assistant to the CFO, gave an overview of the Bill List, stating that there are anticipated additions to the Bill List for Capital, Economic Development and the Library. He referenced the resolution to approve the submission and acceptance of a Best Practices Survey. He stated that we did score adequately on the survey to attain 100% of available state aid. He explained the need for the resolution for an emergency appropriation for health upgrades at Sheridan Gardens; as well as the resolution to amend the contract with Communities in Cooperation.
5. Engineering – Carl O'Brien, P.E., reported that the Westbrook Flood Project is on-going and wrapping up. He announced that the Borough won an Engineering Award, to be presented at the League of Municipalities. He talked about the new curbing project that was approved, stating that the contractor is ready to mobilize and that work should begin soon. He reminded the Mayor and Council that he should have a few proposals to present to them in December.

The Mayor and Council then reviewed the below items, and no items were pulled from the agenda.

## REVIEW OF NOVEMBER 6, 2013 DRAFT REGULAR MEETING AGENDA:

### APPROVAL OF MINUTES

Minutes of the Mayor and Council Special Meeting – October 7, 2013[to be provided]  
Minutes of the Mayor and Council Workshop Meeting – October 9, 2013[to be provided]  
Minutes of the Mayor and Council Regular Meeting – October 9, 2013[to be provided]  
Minutes of the Governing Body as the A.B.C. Board – October 9, 2013[to be provided]  
Minutes of the Mayor and Council Special Meeting July 24, 2013[to be provided]  
Closed Executive Session Special Meeting Minutes – October 7, 2013[to be provided]  
Closed Executive Session of the A.B.C. Board Hearing – October 9, 2013[to be provided]

## **RESOLUTIONS**

### **Borough Administrator**

1. Accepting The Retirement of Delcia Hoffman
2. Appointing An Alternate Deputy Registrar
3. Authorizing Shared Services Agreement Between the Borough of Roselle and the City of Linden for Tree Maintenance and Leaf Disposal Services

### **Borough Attorney**

4. Resolution of the Borough of Roselle Council Sitting as the Board of Alcoholic Beverage Control

### **Clerk's Department**

5. Resolution Approving A.B.C. Place to Place, Person-to-Person License Transfer

### **Finance Department**

6. Approving A Bill List Dated November 6, 2013
7. A Resolution of the Borough of Roselle Municipal Council Accepting the Best Practices Inventory Questionnaire
8. Authorizing Emergency Appropriation for Sheridan Gardens for Facility and Health Upgrades
9. Amending the Contract With Communities In Cooperation (CIC) To Provide Post Prisoner Reentry Services For The Borough of Roselle

### **Health Department**

10. A Resolution Consenting to and Authorizing Public Health Shared Services Partnership Agreement Between the Union County LINCS Agency and the Borough of Roselle Health Department

### **Tax Assessor**

11. Authorizing Settlement of the 2010 Added Assessment Tax Appeal Entitled Manuel Rosa v. Borough of Roselle, Docket No.:000023-2011 Added Assessment, Block 1302, Lot 1 Commonly Known as 1100 Drake Avenue

### **Tax Collector**

12. Authorizing Refund Of Real Estate Taxes For 2010 Block 0302, Lot 14, Resulting From Reduction Of Tax Assessment
13. Authorizing Refund Of Real Estate Taxes For 2010, 2011 & 12, Block 702, Lot 06, Resulting From Reduction Of Tax Assessment
14. Authorizing Refund Of Real Estate Taxes For 2012, Block 1102, Lot 14, Resulting From Reduction Of Tax Assessment
15. Authorizing Refund Of Real Estate Taxes For 2013, Block 4901, Lot 06, Resulting From Reduction Of Tax Assessment
16. Authorizing Refund Of Real Estate Taxes For 2010 Block 6801, Lot 10, Resulting From Reduction Of Tax Assessment
17. Authorizing Refund Of Real Estate Taxes For 2010 Block 7201, Lot 11, Resulting From Reduction Of Tax Assessment
18. Authorizing Refund Of Real Estate Taxes For 2011 & 2012, Block 7203, Lot 13, Resulting From Reduction Of Tax Assessment

19. Authorizing 100% Veteran Tax Deduction For The Year 2013 & 2014 As Authorized By A Tax Assessor Of The Borough Of Roselle, Block 905, Lot 1
20. Authorizing 100% Veteran Tax Deduction For The Year 2013 & 2014 As Authorized By A Tax Assessor Of The Borough Of Roselle, Block 503, Lot 18
21. Authorizing 100% Veteran Tax Deduction for the Year 2013 & 2014 As Authorized By a Tax Assessor of The Borough Of Roselle, Block 7105, Lot 17
22. Authorizing Redemption of Tax Sale Certificate 09-009, Block 0703, Lot 03, in the Amount of \$0.0

**ORDINANCES**

**ORDINANCE ON SECOND READING AND FINAL PASSAGE** – Ordinance Number 2471-13

AN ORDINANCE OF THE BOROUGH OF ROSELLE ESTABLISHING AN ENERGY AND NATURAL GAS AGGREGATION PROGRAM  
(Public Hearing to be held November 6, 2013 pending approval)

**ORDINANCE ON SECOND READING AND FINAL PASSAGE** – Ordinance Number 2472-13

ORDINANCE GRANTING FIVE (5) YEARS OF TAX ABATEMENT TO THE OWNER(S) OF THE QUALIFIED RESIDENTIAL STRUCTURE, MORE SPECIFICALLY IDENTIFIED ON THE OFFICIAL TAX MAP AS BLOCK 2502 LOT 22, COMMOMLY KNOW AS 1113 WARREN STREET, ROSELLE, NEW JERSEY FOR THE PERIOD COMMENCING FROM JANUARY 1, 20\_\_ IN ACCORDANCE WITH ORDINANCES OF THE BOROUGH AND N.J.S.A. 40A:21-1 *ET SEQ.*  
(Public Hearing to be held November 6, 2013 pending approval)

**ORDINANCE ON SECOND READING AND FINAL PASSAGE**– Ordinance Number 2473-13

ORDINANCE GRANTING FIVE (5) YEARS OF TAX ABATEMENT TO THE OWNER(S) OF THE QUALIFIED RESIDENTIAL STRUCTURE, MORE SPECIFICALLY IDENTIFIED ON THE OFFICIAL TAX MAP AS BLOCK 2503 LOT 8, COMMOMLY KNOW AS 1126 FRANK STREET, ROSELLE, NEW JERSEY FOR THE PERIOD COMMENCING FROM JANUARY 1, 2013 IN ACCORDANCE WITH ORDINANCES OF THE BOROUGH AND N.J.S.A. 40A:21-1 *ET SEQ.*  
(Public Hearing to be held November 6, 2013 pending approval)

**ORDINANCE ON INTRODUCTION AND FIRST READING** – Ordinance Number  
2474-13

ORDINANCE GRANTING FIVE (5) YEARS OF TAX ABATEMENT TO THE OWNER(S) OF THE QUALIFIED RESIDENTIAL STRUCTURE, MORE SPECIFICALLY IDENTIFIED ON THE OFFICIAL TAX MAP AS BLOCK 2505 LOT 9.02 COMMONLY KNOWN AS 1126-1128 CHANDLER AVENUE, ROSELLE, NEW JERSEY FOR THE PERIOD COMMENCING FROM AUGUST 1, 2013 IN ACCORDANCE WITH ORDINANCES OF THE BOROUGH AND N.J.S.A. 40A:21-1 *ET SEQ.*

(Public Hearing to be held December 18, 2013 pending approval)

**PUBLIC COMMENT**

Mayor Holley then opened the meeting for public comment.

Seeing no one else come forward, Mayor Holley closed the Public Comment portion of the meeting.

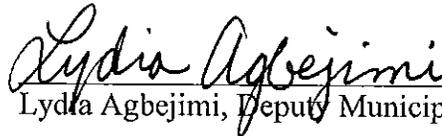
**RESOLUTION NUMBER 2013-388**

**RESOLUTION AUTHORIZING A CLOSED EXECUTIVE SESSION**

Motion by Councilman Locke, seconded by Councilman Sandifer. All in favor, none opposed to adopt Resolution Number 2013-388, and go into Closed Executive Session.

**Adjournment**

Motion by Councilman Dansereau, seconded by Councilman Locke all in favor, none opposed, by consensus the meeting was duly adjourned at 7:28 P.M.

  
Lydia Agbejimi, Deputy Municipal Clerk