BOROUGH OF ROSELLE
MAYOR & COUNCIL
MINUTES OF THE WORKSHOP MEETING
FEBRUARY 10, 2014

Mayor Holley called the Borough of Roselle, Union County, New Jersey, Mayor and Council Workshop Meeting held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on February 10, 2014 to order at 6:35 P.M.

Roll Call:

Councilwoman Christine Dansereau; Council President Kim Shaw (absent); Councilman Randy Sandifer; Councilman Ronald Hayman; Councilman Roy Locke; Councilman Yves Aubourg; and Mayor Jamel Holley

Also Present:

John Hudak, Borough Attorney; David G. Brown, Borough Administrator; Lydia Agbejimi, Deputy Clerk

The Deputy Municipal Clerk, Lydia Agbejimi, read the "Open Public Meetings Act" compliance statement.

"This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2014 to the Union County Local Source and the Home News Tribune in 2013, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk."

PRESENTATION:

Colleen Mahr, Economic Development Coordinator, for the Borough of Roselle, gave a detailed presentation to the Mayor and Council regarding redevelopment in the 2nd Ward. She then distributed a handout to the governing body of the potential homes to be built. Discussion ensued. At the end of her presentation, Mrs. Mahr announced that she would be taking on a new employment opportunity to work with the County of Union, and the Mayor wished her a job well done, and the governing body wished her well in her new endeavors.

DEPARTMENT AND OFFICIAL'S REPORTS

1. Recreation – Donald Shaw, Recreation Leader, gave a report on the following Borough activities: The 2013 Holiday Tree Lighting Ceremony, which he reported had a greater turn out than the previous year; he then reported that the Holiday Gospel Concert was

widely successful in terms of turnout and participation. Mr. Shaw then reported that the Skating for Santa event was well attended and that there was in increase in participation from last year. He announced that in February there will be a series of Black History Month programs at the Amalfe Community Center starting February 19, 2014. He stated that he partnered with the Concrete Rose Project Organization, and CAN, Community Acting Now Organization, and that all programs will be geared towards children ages 13 through 18 years old. He announced that there will be a lecture on Black History, a Black History Game Show, similar to the game show Family Feud Game Show; a Documentary hosted by the CAN Organization for seniors and children. Mr. Shaw then thanked the governing body for their support in revising the Summer Camp fees, and he said that the fees are still lower than other camp fees in the area. He stated that he investigated two new recreational activities, tennis and double-dutch, and stated that if there is money in the recreation budget, he may be able to offset the cost to the parents and to the community for the tennis program. He reported that he met with the all youth organizations in town to determine the scheduling of the field and Borough facilities, and reported that the County reached out to him to partner with a program called Fitness in the Park. He also stated that there was a list of events on the report that he provided to the

2. Engineering - Carl O'Brien, P.E., Maser Consulting, submitted an engineering report dated February 3, 2014. He reported that a number of projects have been completed, and that there will be resolutions on the agenda from the Finance Department regarding release of retainage to close out projects for 2011, 2012, and the Streetscape Project. He reported that they will go out for bid at the end of February for the Chet & Johns demolition project located on 8th Avenue, and he stated that the award should be in March. He reported that upon passage of the bond ordinance they will be able to move forward with several paving projects which include a parking lot on East 2nd, and the park improvement on 9th and Chandler Ave., and feels it could tentatively be put out to bid in March, award in April and start construction in May, which will be coordinated with the Finance Department. He discussed Green Acres grant application regarding funding, and he recommended that the Green Acres grant be resubmitted for the football field. He announced that he will meet with DRC and the Golf Course developer on Feb. 11, 2014. He then commented that he is working with the CFO on a number of proposals, and pending certification of funds he hopes to get them on the agenda for the regular meeting. He reported on Green Acres property survey, and remarked that they had some changes to zoning and the redevelopment plans. He then asked questions from the Council members.

3. Administration - David Brown, Borough Administrator MPA, gave no report.

4. Borough Attorney - John Hudak, Esq., gave no report.

5. Borough Clerk's Office - Lydia D. Agbejimi, Deputy Clerk, gave no report but remarked that she will provide Mayor & Council with a form to sign to certify receipt of the 2012 Audit.

6. Finance / Purchasing - Bryan Russell, commented that as it relates to purchasing, the resolutions are for the approval of professional services contracts; he said that he met with Mayor Holley and went over all the contract numbers from the various vendors, and that they made some changes. He said the biggest area of change was with legal services which was cut down tremendously from last year's awarding of contracts. He also remarked that he provided the Mayor and Council Members via email a spreadsheet with professional services costs for 2013 and 2014.

Councilwoman Dansereau discussed the Communications and Technology Committee, as it relates to operation of the equipment and information that needs to be dissemination to the public; she said that the goal is to have an award winning station, and she stated that the committee is interested in hiring a part-time individual to assist with collecting and coordinating material to be placed on TV34 and TV 37. She said another goal is to set it up so that it will be consistent with information that is on the Borough website.

The Mayor and Council then reviewed the below items, and no items were pulled from the Draft agenda

REVIEW OF FEBRUARY 19, 2014, DRAFT REGULAR MEETING AGENDA:

PROCLAMATION:

Girl Scout Proclamation
Planning Board Proclamation

APPROVAL OF MINUTES

Minutes of the Closed Executive Session Meeting – December 11, 2013
Minutes of the Closed Executive Session Meeting – December 11, 2013
Minutes of the Mayor and Council Workshop Meeting – January 8, 2014
Minutes of the Mayor and Council Regular Meeting – January 15, 2014
Minutes of the Mayor and Council Special Meeting – January 22, 2014

RESOLUTIONS

Clerk's Department

1. Governing Body Certification of the Annual Audit Form of Resolution

Finance Department

2. Approving a Bill List Dated February 19, 2014 [To be provided]
3. Authorizing Calendar Year 2013 Appropriation Reserve Transfers [To be provided]
4. Authorizing An Emergency Temporary Appropriation [To be provided]

Tax Assessor

5. Authorizing Settlement of the 2012 and 2013 Tax Appeals Entitled Bayview Loan

Servicing, LLC, v. Borough of Roselle, Docket No.: 011288-2012, and William T. Hutchinson, Co., v. Borough of Roselle, Block 1601, lot 17, Docket No: 010723-2013, Commonly Known as 311 East First Avenue

6. Authorizing Settlement of the 2012 Tax Appeal Entitled Gerald B. Green v. Borough of Roselle, Docket No.:013700-2012, Block 3101, Lot 8 Commonly Known as 118-120 East Second Street
7. Authorizing Settlement of the 2012 tax Appeal Entitled Gerald B. Green v. Borough of Roselle, Docket No.:013711-2012, Block 2404, Lot 8 Commonly Known as 1040 Rivington Street

Tax Collector

8. Authorizing Refund of Real Estate Taxes For 2012 & 2013, Block 5902, Lot 09, Resulting From Reduction of Tax Assessment
9. Authorizing Refund of Real Estate Taxes For 2013, Block 6106, Lot 09, Resulting From Reduction of Tax Assessment
10. Authorizing Redemption of Tax Sale Certificate 13-021, Block 02502, Lot 15, in the Amount of $10,281.50
11. Authorizing Redemption of Tax Sale Certificate 13-021, Block 02503, Lot 20, in the Amount of $18,637.75
12. Authorizing Redemption of Tax Sale Certificate 13-029, Block 03603, Lot 07, in the Amount of $6,051.17
13. Authorizing a Refund of Tax Overpayment for the Year 2014 Authorized by the Tax Collector of the Borough of Roselle, Due to Overpayment of Taxes

Purchasing

14. Awarding a Contract to Palumbo & Renaud as Tax Appeal Counsel [To be provided]
15. Awarding a Contract for Acting Prosecutor Law Office Of Norman Albert [To be provided]
16. Awarding a Contract for Acting Prosecutor Moshood Maftau [To be provided]
17. Awarding a Contract for Acting Prosecutor Pawar, Gilgallion And Rudy [To be provided]
18. Awarding a Contract for Acting Public Defender Edward S. Cooper [To be provided]
19. Awarding a Contract for Acting Public Defender Pawar Gilgallion And Rudt [To be provided]
20. Awarding a Contract to Netta Architects as Borough Architect [To be provided]
21. Awarding a Contract for Bond Counsel Gibbons PC [To be provided]
22. Awarding a Contract to NW Financial As Financial Advisors [To be provided]
23. Awarding a Contract to NW Financial As Financial Advisors For Redevelopment [To be provided]
24. Awarding a Contract to Fairview Agency Insurance Brokers Health And Medical [To be provided]
25. Awarding a Contract to Florio Perrucci Steinhart And Fader As Housing Utility Counsel [To be provided]
26. Awarding a Contract to Future Systems as Borough Information System

Administration and Management Consultant [To be provided]

27. Awarding a Contract to MD Urgent Care Medical Center For Medical Services [To be provided]
28. Awarding a Contract to Nishuane Group As Planner Services For The DRC [To be provided]
29. Awarding a Contract to HUB International and Beckerman & Company as Co Brokers for Property and Casualty [To be provided]
30. Awarding a Contract to Daniel Antonelli as Special Counsel to Assist in the NJDEP Vs Occidental Chemical Case [To be provided]
31. Awarding a Contract to United Computer As Computer Consultants [To be provided]
32. Awarding a Contract to Visiting Nurse Health Services for Visiting Nurse Services [To be provided]
33. Awarding a Contract to Alpha Dog As Website Design Social Media Text Messaging Consultant [To be provided]
34. Awarding a Contract to Appraisal Consultants Corp As Borough Tax Appraiser [To be provided]
35. Awarding a Contract to Suplee Clooney & Company As Borough Auditor [To be provided]
36. Awarding a Contract to Boxwood Development Services to Provide Consulting Services for Roselle First [To be provided]
37. Awarding a Contract to Maser Consulting As Borough Engineer [To be provided]
38. Awarding a Contract to Joanne Guest as Grant Writer [To be provided]
39. Awarding a Contract to Jaffee Communications As Media/Public Information Consultant [To be provided]
40. Awarding a Contract to Vision Media as Media/ Public Information Consultant [To be provided]
41. Awarding a Contract to Communities in Cooperation to Provide Consulting Services to Roselle First [To be provided]
42. Awarding a Contract to Rogut McCarthy for Special Counsel for Redevelopment [To be provided]
43. Awarding a Contract to Edward Kologi for Special Counsel Codification [To be provided]
44. Awarding a Contract to Kraig Dowd as Special Counsel [To be provided]
45. Awarding a Contract to Florio Perrucci Steinhart & Fader As Special Counsel For St George Avenue Redevelopment [To be provided]
46. Awarding a Contract to Mcmanimion Scotland & Bauman As Special Counsel for Victory Box Redevelopment [To be provided]
47. Awarding a Contract to Eric M Berstein as Tax Foreclosure Counsel [To be provided]
48. Awarding a Contract to Wisniewski and Associates as Special Tax Appeal Counsel [To be provided]
49. Awarding a Contract to GLD Associates As Grant Writer [To be provided]

Health Department

50. Authorizing TB Reactor Services With The City of Elizabeth Department of Health And Human Services
51. Authorizing Sexually Transmitted Disease (STD) Services with the City of Elizabeth Department of Health and Human Services

Roselle First

52. A Resolution In Support of Rose Urban Renewal LLC Seeking CHOICE Subsidy [To be provided]

ORDINANCES

ORDINANCE ON SECOND READING AND FINAL PASSAGE – Ordinance Number 2477-14

AN ORDINANCE TO AMEND CHAPTER 64 OF THE CODE OF THE BOROUGH OF ROSELLE ENTITLED "FEES FOR BOROUGH SERVICES"
(Public Hearing to be held February 19, 2014 pending adoption)

ORDINANCE ON FIRST READING AND INTRODUCTION – Ordinance Number 2479-14

AN ORDINANCE AMENDING CHAPTER 113 OF THE BOROUGH CODE TO DESIGNATE A HANDICAP PARKING SPACE RESERVED FOR A SPECIFIC PERSON IN FRONT OF A CERTAIN RESIDENCE
(Public Hearing to be held February 19, 2014 pending adoption)

PUBLIC COMMENT

The Mayor then opened up the public comment portion of the meeting. Seeing no one come forward, the Mayor Closed the public comment portion of the meeting.

RESOLUTION NUMBER 2014-079

RESOLUTION AUTHORIZING A CLOSED EXECUTIVE SESSION

Motion by Councilman Locke, seconded by Councilman Hayman. All in favor, none opposed to adopt Resolution Number 2014-079, and go into Closed Executive Session.

COUNCIL COMMENTS

No Council Members made comments or gave reports at this time.

ADJOURNMENT

By consensus, the Workshop meeting was duly adjourned at approximately 8:30 P.M., after the Closed (Executive) Session.

Motion by Councilman Lock, seconded by Councilman Sandifer, all in favor, none opposed, by consensus the meeting was duly adjourned at 8:30 P.M.

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Lydia Agbejimi, Deputy Municipal Clerk