

**BOROUGH OF ROSELLE  
MAYOR & COUNCIL  
WORKSHOP MEETING - AGENDA  
October 12, 2011 at 7:00 PM**

**MEETING CALLED TO ORDER**

**ROLL CALL**

Council President Dansereau, Councilwoman Shaw, Councilman Aubourg,  
Councilwoman Turnage, Councilwoman Ricks, Councilman Holley, Mayor Smith

**STATEMENT OF COMPLIANCE**

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by mailing the Annual Notice of regular and workshop meetings for 2011 to the Union County Local Source and The Home News Tribune in 2010, and by filing said notice in the Office of the Borough Clerk.

**PRESENTATION TO MAYOR AND COUNCIL**

Remington, Vernick & Arango Engineers — Safe Routes to School and Streetscape Projects

Purchase of Borough Hall project

**DEPARTMENT REPORTS**

1. Engineering – Carl O'Brien, P.E., Maser Consulting (attachment)
2. Purchasing – Anne Marie Whelan, Purchasing Agent (attachment)
3. Finance – Donna Maurer, CMFO
4. Borough Administrator – David Brown, MPA (attachment)
5. Borough Attorney – John Hudak, Esq. (attachment)
6. Municipal Clerk – Rhona Bluestein, RMC/CMC (attachment)

**COMMUNICATIONS**

**COUNCIL COMMITTEE REPORTS**

**REVIEW OF October 19, 2011 DRAFT REGULAR MEETING AGENDA:**

**PROCLAMATIONS**

In Memory of Ollie Hawkins

In Memory of Jack Hill, Jr.

Hispanic Heritage Month – September 15 through October 15, 2011

Breast Cancer Awareness Month — October 2011

Pancreatic Cancer Awareness Month — November 2011

National Alzheimer's Disease Awareness Month — November 2011

**COMMENDATIONS**

Fire Department — [Drafts attached]

Police Department — [in process]

## **COMMUNICATIONS**

### **APPROVAL OF MINUTES**

Minutes of Mayor and Council Workshop Meeting — September 14, 2011 *[in process]*

Minutes of Mayor and Council Regular Meeting — September 21, 2011 *[in process]*

### **RESOLUTIONS**

1. Declaring September 25, 2011 in the Borough of Roselle as a National Day of Remembrance for Homicide Victims
2. Authorizing Settlement of the 2007, 2008, 2009 and 2010 Tax Appeals entitled Jardim Rlty Assoc. v. Borough of Roselle, Block 702, Lot 4
3. Authorizing Settlement of the 2011 Tax Appeal entitled Jardim Rlty Assoc. v. Borough of Roselle, Block 702, Lot 4
4. Authorizing Redemption of Tax Sale Certificate 10-030, Block 4804, Lot 25
5. Authorizing Redemption of Tax Sale Certificate 11-005, Block 707, Lot 4
6. Authorizing Redemption of Tax Sale Certificate 11-004, Block 608, Lot 18
7. Authorizing Refund for Zoning Permit Fee to Larry and Ester So in the amount of \$75.00
8. Authorizing A.B.C. License Place-To-Place Transfer and Authorizing the Municipal Clerk to Endorse Same
9. Amending Resolution Number 2011-313 Naming Green Team Members for the Sustainable Jersey Certification and Grant Program
10. Transmitting a Proposed Amendment of the South Central Neighborhood Revitalization Plan to the Planning Board for Review and Comment
11. Approving Advertisement of BID NOTICE for TRANSPORTATION ENHANCEMENT (TEA) PROGRAM— 21 FEDERAL AID PROJECT No. STP-7499(101) CHESTNUT STREET STREETScape URBAN ENTERPRISE ZONE
12. Approving an Award of Contract as Urban Development and Economic Consultant services relating to the proposed Golf Course Redevelopment to NW Financial in an amount of \$15,000.00
13. Resolution referring redevelopment plan for Roselle golf club to planning board
14. AUTHORIZING THE PAYMENT OF LONGEVITY TO THE MUNICIPAL CLERK
15. AUTHORIZING PROFESSIONAL ENGINEERING SURVEY, DESIGN, ENVIRONMENTAL ASSESSMENT AND CONSTRUCTION MANAGEMENT SERVICES FOR THE GREEN ACRES IMPROVEMENT PROJECT — 2011 IN AND BY THE BOROUGH OF ROSELLE
16. AUTHORIZING PROFESSIONAL ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES IN CONNECTION WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (NJDEP) AND NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST (NJEIT) FUNDING FOR PROJECTS THAT ARE ELIGIBLE FOR ASSISTANCE UNDER THE CLEAN WATER FINANCING
17. AWARDED CONSTRUCTION CONTRACT FOR THE SIDEWALK MANAGEMENT REPLACEMENT PROGRAM AT VARIOUS LOCATIONS — 2011 FUNDED THE MUNICIPALITY

18. Approving Payment of the October 19, 2011 Bill List [Revised Draft received 10-12-11]
19. Approving a Can Shake and Authorizing the Borough Clerk to Endorse Same
20. Authorizing Redemption of Tax Sale Certificate 10-33, Block 6105, Lot 14 in the amount of \$32,242.90
21. Transferring a Keyboarding Clerk 1 from the Municipal Court to the Department of Public Works
22. Appointing Provisional Truck Driver in the Department of Public Works - Williams
23. Appointing Provisional Truck Driver in the Department of Public Works – Chandler
24. Appointing Provisional Truck Driver in the Department of Public Works – Glick
25. Appointing Provisional Truck Driver in the Department of Public Works – Wright
26. Appointing Temporary Laborers to the Department of Public Works
27. Transferring a Keyboarding Clerk 1 from the Department of Mayor and Council to the Office of the Municipal Clerk
28. Transferring a Keyboarding Clerk 1 from the Office of the Municipal Clerk to the Police Department
29. Terminating Temporary Laborers in the Department of Public Works
30. Approving Award of Contract for the Services of Jen Electric, Inc., Traffic System Specialist for the Maintenance Program for the Borough of Roselle's Traffic Signals Under the Morris County Co-op Pricing System
31. Approving an Agreement between the Borough of Roselle and NJFMBA Local 455 Roselle Telecommunicators July 1, 2010 through June 30, 2014 [Draft Agreement emailed separately]
32. Approving Award for two Refuse Trucks [resolution to be prepared for regular meeting]
33. Approving Award for 2012 Wheel Drive Loader for Public Works [resolution to be prepared for regular meeting]

## **ORDINANCES**

### **ORDINANCE FOR PUBLIC HEARING AND FINAL PASSAGE** *[pending receipt of \$150 fee]*

Ordinance Number 2413-11

AN ORDINANCE AMENDING CHAPTER 113 OF THE BOROUGH CODE TO DESIGNATE A HANDICAP PARKING SPACE RESERVED FOR DESIGNATED VEHICLES *[Ernest Bullock]*

### **ORDINANCE FOR INTRODUCTION AND FIRST READING**

Ordinance Number 2414-11

AN ORDINANCE AMENDING ORDINANCE NUMBER 2411-11 AMENDING CHAPTER 113 OF THE BOROUGH CODE TO DESIGNATE A HANDICAP PARKING SPACE RESERVED FOR DESIGNATED VEHICLES TO CORRECT THE STREET SIDE LOCATION *[Valerie Hurling-Hall]*

(Public Hearing to be held November 9, 2011 at 7:30 P.M.)

## **PUBLIC COMMENT**

**Resolution No. 2011-322 Resolution Authorizing a Closed (Executive) Session**

Personnel Matters:

Employee Transfers

Employee Promotions

Appointment of Temporary Workers

Longevity Payment Authorization

Disciplinary Settlement

Collective Bargaining Negotiations – NJFMBA Local 455 Roselle  
Telecommunicators

**ADJOURNMENT**